

# CAMP OKOBOJI

## CONTRACT ADDENDUM



***Greetings from the Camp Okoboji Team! We are honored to serve you here at the shores of Little Emerson Bay, especially during the COVID-19 Pandemic. We value providing our guests with high-quality experiences that also ensure their overall health and wellbeing at Camp Okoboji. Because of those values, we require that you, as the representative of your family and/or group, review this contract addendum, sign it, and submit it prior to your stay at Camp Okoboji.***

### **1. Camp Okoboji Virus Prevention**

- Facility capacity will be enforced.
- The Reservation Contact Person of the Retreat Groups/Family is responsible for screening the health of the members of their group prior to their arrival and throughout the duration of their stay.
  - A suggested self-assessment health screening form to distribute to members of your group is available upon request.
- Hand sanitizer will be made available to guests in indoor public places (*i.e. The Office; CLC, Discover Center, Fish Shack*)
- Facilities are being disinfected and sanitized by EPA-approved products between groups' usages.
- Camp Okoboji Staff are regularly washing and sanitizing their hands. We encourage our guests to do so as well.
- During this time, Camp Okoboji is limiting the number of individuals in the Camp Office. Only two people are permitted in the Camp Office at one time.
- Camp Okoboji Staff will be wearing facial coverings when indoors with guests or within 6 feet proximity of guests.
- We are encouraging our guests to take responsible virus prevention measures (washing hands frequently, using hand sanitizer often, remaining 6+ feet apart from others outside of your retreat group/gathering; wearing facial coverings when unable to be 6+ feet apart from members outside of your family/group or when inside buildings with members outside of your family/group).
- Public Restrooms will be made available to Day Guests which will be communicated upon their arrival. These bathrooms will be disinfected and sanitized daily.

### **2. Camp Okoboji Guest Pre-Arrival Information:**

- Camp Okoboji ***MUST*** receive this Contract Addendum ***signed by the Reservation Contact Person*** before arrival.
- Guests are strongly recommended to practice vigorous physical distancing for a minimum of 10 days prior to their arrival to Camp Okoboji.
- Guests are ***NOT*** to come to Camp Okoboji if they are sick, show any symptoms of COVID-19 (*fever, difficulty breathing or shortness of breath, persistent cough, new loss of smell or taste, sore throat, congestion, or running nose*), have flu-like symptoms, are aware that they've been exposed to someone who has tested positive for COVID-19 in the last 10 days, are in isolation because of COVID-19, or are involved in contact tracing of COVID-19.
- Guests are recommended to bring the following:
  - Disinfectant, sanitizer, cleaning supplies, protective supplies, thermometer to monitor each members' temperature, wipes, cleaner, hand soap, dish soap, dish towels, paper towels, hand sanitizer, masks, gloves
    - ***NOTE: Guests are highly recommended to clean and disinfect their cabin throughout the week. Camp Okoboji will not be supplying disinfectant or protective supplies for guests.***
- Guests will receive an invoice in their *Guest Check-in Bag* upon their arrival. Guests are encouraged to make payments by mailing it in or leaving the payment in the Office Dropbox right outside the Camp Office door. To make other payment arrangements, call the Camp Office (712-337-3325).

### **3. Camp Okoboji Guest Arrival / Check-in / Move-In Information:**

- Without exception, Camp Okoboji Guest Check-in will begin at ***4:00 P.M. on the day of guests' arrival. Check-out remains at 12:00 P.M. on the day of guests' departure.***
  - Upon arrival, a Camp Okoboji Staff Member will greet you to confirm that your signed contract addendum has been received. A *Guest Check-in Bag* that includes cabin keys, a vehicle pass, balances due, and guest information will be given upon check-in.
    - All vehicles ***MUST*** display a vehicle pass on Camp Okoboji grounds to indicate they belong to a group that has been checked in.
    - All guests ***MUST*** wear wristbands to identify that they have checked in. Wristbands must be worn throughout guests' stay.
- After completing the Check-In process, guests are welcome to move into their cabin.

#### 4. **Camp Okoboji Guest Guidelines During Your Stay:**

- Camp Okoboji guests are encouraged to wear facial coverings while inside public spaces (*Camp Office, Fish Shack, Christian Life Center, Discover Center, Camp Store, & Rec. Check*) with members outside of their family/group. Hand sanitizer will be available at the entrances of these buildings for guests to utilize.
- The Reservation Contact Person is responsible for monitoring the guests in their group. All guests are encouraged to monitor themselves for symptoms of COVID-19. In the event that a guest developed COVID-19 symptoms, they and their family are encouraged to isolate and obtain a COVID-19 test. In the event of being diagnosed with COVID-19 during your stay, you will notify the Camp Okoboji staff, depart immediately, and follow the Department of Health guidelines for isolating.
- The Reservation Contact Person is responsible for ensuring any day guests are checked in at the office to receive a day guest wristband and car pass.
- Camp Okoboji guests will join the Camp Okoboji Staff in making informed and responsible decisions regarding their visits to area attractions and restaurants. We trust that you will join us in maintaining a healthy environment at Camp Okoboji by practicing responsible virus prevention (washing hands frequently, using hand sanitizer often, remaining 6+ feet apart from others outside of your retreat group/gathering; wearing facial coverings when unable to be 6+ feet apart from members outside of your retreat groups) throughout your stay.

#### 5. **Camp Okoboji Guest Check-out / Payment / Move-Out:**

- A cabin check-out checklist is attached to the refrigerator. Please ensure each item is checked off before you depart.
- Before leaving, guests are to drop their keys and final payments in the Office Dropbox right outside the office entry.
- For any questions regarding future reservations, contact the Camp Office (712-337-3325).

#### **Camp Okoboji COVID-19 Contract Addendum Agreement**

*The Camp Okoboji Team has taken measures to ensure your experience is as excellent and as safe as it possibly can be in consideration of the COVID-19 Pandemic. Our primary concern is the wellbeing of our guests and we strive to reflect that through our actions. However, the measures we've taken will be void without our guests following guidelines for virus prevention. Because of this, we request that you abide by these guidelines to support the overall wellbeing of yourself, your family members, and other guests' family members & local communities where they will be returning. We thank you in advance for considering the needs of others (Philippians 2:3-4) as Christ did for us.*

**NOTE: Changes in Camp Okoboji cabin reservation policies, Camp Okoboji Guest policies, and changes to this addendum may be made without notice. As the COVID-19 global pandemic continues, changes in Camp Okoboji's policies may be made for the overall health and wellbeing of our guests and staff. We will strive to communicate any significant adjustments to our policies regarding your reservation and stay at Camp Okoboji.**

*I acknowledge that I have read, sought and received clarification as needed and fully understand the requirements of this Contract Addendum. I confirm that I have communicated this information to all the parties of my family and/or group. I agree that we will abide by them. I additionally acknowledge that I am not to and will not knowingly bring any member of my family or group to Camp Okoboji if they are sick, show any symptoms of COVID-19 (fever greater than 100.4, difficulty breathing, shortness of breath, persistent cough, new loss of smell or taste, sore throat, congestion, or running nose), have flu-like symptoms, are aware that they've been exposed to someone who has tested positive for COVID-19 in the last 10 days, are in isolation because of COVID-19, or are involved in contact tracing of COVID-19.*

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Reservation Contact Name

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Dates of Reservation

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Cabin

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Reservation Contact Signature

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Date